



LETTER OF INSTRUCTION TO YOUR IRA CUSTODIAN

DATE OF REQUEST

RE: Charitable Distribution from Individual Retirement Account

Dear Sir or Madam:

Please accept this letter as my request to make a direct charitable distribution from my Individual Retirement Account (IRA), Account # _____ to National Council For Adoption.

IRA Account Holder's Name: _____

Account Holder's Address: _____

This distribution is intended to be an **IRA Charitable Rollover as authorized by Section 408(d)(8) of the Internal Revenue Code.**

☐ Please issue a check in the amount of \$ _____ payable to:

National Council For Adoption

431 N. Lee Street

Alexandria, VA 22314

☐ I prefer to wire funds in the amount of \$ _____.

For wire transfer instructions, please contact Megan Judt, NCFA Director of Development,
at (703) 637-9750 or mjudt@adoptioncouncil.org

NCFA's tax ID number is **75-1721671** and NCFA is a qualified charitable recipient for this transfer.

It is my intention to have this transfer be a Qualified Charitable Distribution that will qualify for exclusion from my taxable income during the 2025 tax year.

In your transmittal to NCFA, please include my name and address as the donor of record in connection with this transfer and please copy me on your transmittal. Please also include that this donation is a QCD.

Sincerely,
